ANNUAL REPORT
BRUNSWICK COLLEGE
1963-64
OUTLINE

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Faculty
Administrative Office
Brunswick College
Brunswick, Georgia 31520

Dr. S. Walter Martin, Acting Chancellor
University System of Georgia
244 Washington Street, S. W.
Atlanta 3, Georgia

Dear Dr. Martin:

With much pleasure this first Annual Report of Brunswick College is submitted to your office.

This report, covering the period from January 1, 1964, to June 30, 1964, is rather brief in content. It was during this first six months that preliminary plans were made to provide a framework in which to construct the educational program and also all the many secondary and supporting elements of the college. Even though brief in nature, this material presents documentary evidence of the initial endeavors of the Regents to establish Brunswick College.

Parts of the report were prepared by individual administrative officers. Dean Pope Duncan prepared material for the office of the Academic Dean. Mrs. Eugenia Babylon wrote about library progress. Miss Kathleen McCormick reported on the Admissions Office and Public Relations. Gordon Funk presented the data on Office of the Comptroller. Other parts of the Annual Report were prepared by joint efforts of the staff.

From January 1 until mid-June Dean Duncan directed developments of Brunswick College. I take this opportunity to point with much pride to his leadership and the accomplishment of his endeavors in behalf of the college. Through his diligence the college will have an excellent faculty — recruited from all parts of the United States. His public relations and student recruitment contributes to the expected enrollment of 200 or more students this fall. Other notable achievements resulted in a well balanced freshman academic program, a scholarly prepared college catalog and a number of brochures, a 1964-65 college budget, and in general promoting a climate of good will among citizens in the Brunswick area. Dean Duncan is commended for his enthusiastic and professional approach in promoting formative developments of this college.

August 28, 1964
Mr. W. M. Merkley, Acting Chancellor
University of Oregon
Eugene, Oregon

Mr. Merkley,

I am writing to express my concern about the situation at the University of Oregon. As a former student of the University, I am deeply disappointed with the current administration's handling of the recent events.

The recent protests and demonstrations have caused significant disruption to the academic community. The university's response has been inadequate and has failed to address the underlying issues.

I urge the administration to take immediate action to restore order and ensure the safety of all students, faculty, and staff. Additionally, I request a meeting to discuss the future direction of the university.

Sincerely,
[Your Name]
Sharing in the exciting initial developments with the Dean were Mrs. Eugenia Babylon, Librarian and her energetic assistant, Mrs. Harriet Peters; Miss Kathleen McCormick, Registrar; Gordon Funk, Comptroller, with his capable assistant, Mrs. Faye Barber; and the Dean’s secretary, Mrs. Gall Williams who so efficiently managed the college office when the Dean was out meeting the many College publics. All of these valued personnel are commended for their dedication of time and talents and unceasing efforts so that Brunswick College shall be rated among the best on the opening day of classes.

This report presents the efforts and desires of college persons to provide a quality institution of higher education. Unfortunately, it does not reflect the extensive concern of citizens of this area to participate, cooperate, and expend their energies toward assisting in its development. Without the intensive interest of local citizens, and particularly former Regent James D. Gould, Jr., and Superintendent of Public Schools, Ralph Hood, Brunswick College would not be the reality it is at this time.

With pleasure, courage, and interest to serve citizens of all ages and from all walks of life, Brunswick College personnel look forward to opening its doors to the first freshman class in September, and to dedicating its facilities to the youth of Georgia in October of this year to provide EDUCATIO PRO CIVITATE.

Respectfully Submitted,

Earl F. Hargett
President
Brunswick College, the 20th unit in the University System of Georgia, is the first new college created by the Board of Regents since 1958 when Columbus College came into existence. Indeed, it is the first junior college created by the Board of Regents to begin its first classes in its permanent buildings. The College was first approved for location in Brunswick by the Board of Regents on October 11, 1961. This was a major step in the culmination of a long standing dream and much hard work on the part of many people in the Brunswick area. James D. Gould, Jr., had been the leader in a movement to get a college in Brunswick for some years. He was a member of the Board of Regents at the time the college was authorized and served on the Board until the Brunswick dream for a college became a reality. On November 7, 1961, the citizens of Glynn County approved a bond issue for $1 million which had been requested by the Glynn County Board of Education to purchase the land and erect the four original buildings of the college. The City Commission of Brunswick and the Glynn County Commissioners passed resolutions promising substantial help to the college. The City Commission of Brunswick and the Glynn County Commissioners passed resolutions promising substantial help to the college, while many other groups and organizations joined enthusiastically in the support of the college. On July 30, 1963, the Board of Regents awarded the contract in the amount of $758,500 for the construction of the first college buildings. The money remaining from
the million dollar bond issue was used to purchase land near the
Brunswick Air Park and to equip the buildings. More than half of the
approximately 110 acre campus was given to the college by the Brunswick
City Commissioners and the Glynn County Commissioners.

The first president and dean were elected by the Board of
Regents, and their election was announced on December 11, 1963. Dean
Pope A. Duncan of Southeastern Baptist Theological Seminary assumed
duties on January 1, 1964, and President Earl F. Hargett of Freeport
Community College, in June, 1964. Mrs. Eugenia Babylon, Librarian,
assumed duties in March, Miss Kathleen McCormick, Registrar, in April,
Gordon Funk, Comptroller, came in May, with James McCaleb, Director
of Student Personnel Services, reporting for duty at the end of June.

December 30, 1963, the president-elect and the dean met with
officers from the Board of Regents office in Brunswick. Discussions
were held with regard to the various problems connected with the
development of the college. The next two days the president-elect
and the dean spent together laying plans and developing procedures.
The two were in conference when the New Year was ushered in. An
organizational chart was drawn up calling for coordinate offices
under the president, the academic dean, the comptroller, the director
of student personnel services, and the director of institutional
development. It was agreed that this latter officer would not be
appointed the first year.

The first employee secured after the Dean was his secretary,
Mrs. Gail Williams. There were already in the files a number of
applications for faculty positions. Over a period of several months, prospective faculty members were interviewed and by the first of June all faculty members and administrative officers had been employed. Eleven full-time teaching members of the faculty will begin the first quarter. They were given professional ranking from instructor to full professor.

Brunswick College is initially designed as a two-year, community type college without dormitories. Therefore, the area served is Glynn County and the immediate surrounding counties, including an area of about 50 miles in radius. Some students will commute from places as distant as Waycross, Jesup, and St. Mary's. The Golden Isles area in which the college is located is one which is very attractive from the point of view of climate, recreational facilities, and history. Furthermore, it is a logical location for the college since there is no college of any kind located within a radius of 80 miles.
OFFICE OF THE ACADEMIC DEAN

This report will be broader in scope than the report from the Dean's Office in future years. From December 31, 1963, until the coming of President Hargett in mid-June, the Dean was required to serve in a number of capacities other than the strictly academic one. A brief summary of the activities of the Dean's Office from December 31, 1963, to June 30, 1964, follows.

Business Matters

Conversations were held with Mr. James A. Blissit and others in the University System with regard to the setting up of a budget for the fiscal year, 1964-65. A budget was consequently prepared, submitted, and approved by the Board of Regents.

Other discussions resulted in the setting up of a budget for original supplies and equipment for laboratories, library, and offices.

With the aid of Mr. Dewberry, Director, Plant and Business Operations, requisitions were submitted for equipment needs for the College plant.

Recruitment

A recruitment brochure was prepared and 5,000 copies were printed. These were distributed by the high schools in the area, the Brunswick Chamber of Commerce, Civic Clubs, and through other means.
Dean Duncan spoke at eight high schools in the area, in some to the entire assembly of the student body and in others to the senior classes. A conservative estimate is made that 1800 students were acquainted with Brunswick College by this means. Many seniors were interviewed in the high schools. Numerous high school students visited the offices of Brunswick College for interviews with the Dean.

Scholarships

With the aid of publicity via news media and public speaking engagements to area civic groups, $3,645 was received in the form of scholarship and financial aid funds for student use. Included in the scholarship funds is an amount of $1,700 provided by the Regents for Regent's Scholarships at Brunswick College. A financial aid policy statement was drawn up for interim use until a policy could be arrived at by the participation of the administrative staff at a later date.

Applications and Admissions

Very early in January a student application form was prepared and mimeographed. Student requests for catalogs, application forms, and interviews began immediately upon the opening of Brunswick College offices in Glynn Academy. By the time Miss McCormick arrived on April 1, to begin service as Registrar, 145 prospective student folders were in the files and were turned over to her. Fifty-four of these had been accepted for enrollment.

Tentative plans were made before July 1, for a fall class schedule. Each faculty member was given copies of the tentative
schedule for his own courses and was asked to approve or make suggestions. Thus, by July 1, a rather firm schedule had been developed.

Public Relations

The Dean spoke at twelve civic clubs during the period reaching through this means an approximate six hundred adults with information about Brunswick College. Numerous news releases were prepared and published with regard to the various developments in the College. In addition, a radio interview on WMGC was prepared; and on at least three occasions the television stations in Savannah carried pictures relative to Brunswick College. After the arrival of Miss McCormick, the Dean cooperated with her in further developing the public relations area.

Campus and Buildings

Discussions were held on several occasions with Mr. Dewberry, Colonel Gould, Mr. Baldwin, Resident Engineer, and Mr. Anderson, Architect, with reference to the campus and buildings in the process of being developed for Brunswick College at Fourth and Altama Avenue. This included consultation with reference to shelving in the library, the design and location of the plaque in the administration building to be dedicated by the Board of Regents, October 14, 1964, and the location of the painting of Mrs. Gould to be presented by Colonel Gould for the library building. In addition, the color schemes to be used in the interior of the buildings were also discussed with Mr. Anderson. From time to time many other matters were brought to the attention of the Dean.
Curriculum

The Dean, in trips to Columbus College, University of Georgia, Armstrong College, and the Board of Regents offices in Atlanta discussed curriculum needs at Brunswick College for the first year of operations. On the basis of these discussions and studies made by the Dean, and in consultation with President-Elect Hargett, a curriculum for freshmen was developed and incorporated into the catalog. This curriculum contains suggested programs for work leading toward an associate in arts degree and an associate in science degree, the details of which may be seen by reference to the Brunswick College Catalog. The first College catalog was printed and a mass mailing of over 1300 copies was sent to all graduating seniors in the vicinity of Brunswick about the middle of May.

Conversations between the Dean, Mr. James Williams, Hospital Administrator, and other members of the hospital staff were held with regard to the possibility of setting up an associate degree nursing program at the College. This did not develop because of many factors, one of which was an existing State law which prevents a person's taking the license examination to become an R. N. in the State of Georgia with less than three years of training.

Faculty

One hundred forty-five faculty applications were received in the Dean's Office, screened, and resulted in the employment of eleven full-time faculty members for the academic year 1964-65. In addition, the Dean helped the President in the location of the
librarian, the comptroller, the registrar, and consulted with him with regard to the director of student personnel services. Personal interviews for prospective faculty members began the first of January and continued through June at which time the faculty roster was complete. A list of the faculty members with their titles and educational background is attached as Appendix I to this Annual Report. Two faculty members received N. D. E. A. fellowships during the summer of 1964 - Mr. John Morris, Professor of Chemistry, to study at City College of New York and Mr. John W. Hamilton, Associate Professor of Physics, to study at the Missouri School of Mines. Mr. Joe Decker, Instructor in History, received his Master's degree from the University of Louisville this spring.

The faculty roster includes one full professor, five associate professors, three assistant professors, and two instructors. The average salary paid on a nine months' basis is $6,536.

Encouragement has been received to believe that Brunswick College will have an excellent faculty and one which is composed of people with enthusiasm about their teaching and about Brunswick College. They constitute a cosmopolitan group, coming from Georgia, Alabama, Mississippi, Kentucky, Illinois, North Carolina, and Virginia.

Library

In March Mrs. Eugenia Babylon became librarian of Brunswick College. Mrs. Harriet Peters became assistant to the librarian. They have worked developing the library collection and as of June 30, 2,540 volumes were on order or had been received. In addition, 120 periodi-
icals had been ordered to begin in September. In order to get the books cataloged and on the shelves by the time school opens in September, the services of Alanar, of Bro-Dart, has been used for most of the orders. This means that the books arrive already cataloged with jackets and numbers on the spine. A number of books have been donated to the library by Glynn County citizens. Mrs. Babylon has visited libraries at Armstrong College in Savannah, Abraham Baldwin Agricultural College, South Georgia College, Southwestern College, Columbus College, Middle Georgia College, and Augusta College. She has worked on plans for the library in terms of rules and regulations as well as general procedures.

Accreditation and Recognitions

Brunswick College is making every available effort to assure its constituency of the transfer availability of credits earned in spite of the fact that there is no way in which, as a new institution, it can be fully accredited until five years of experience have passed. In order to do this the College has sought to collect from a large number of universities and colleges letters stating that its credits will be accepted at full value so long as the students do satisfactory work in the college or university to which they transfer. One of the first things which was done by the Dean was to visit the University of Georgia and ask the registrar about the attitude of that institution toward our credits. Assurance was received that they would be accepted at full value so long as the students of Brunswick College did satisfactory work at the university.

The Dean's office has also gathered material from the Southern
Association of Colleges and Schools with regard to the requirements of that agency for accreditation and for designation as "candidate for membership." The Dean visited the offices of the Commission on Colleges of the Southern Association of Colleges and Schools in Atlanta and has been in the process of trying to develop the curriculum and faculty in such a way as to assure the achievement of the goal of "candidate for membership," after one full year of operation of the College.

Application was made to the Veteran's Department for their approval of Brunswick College for the attendance of students under the various public laws relative to veterans and war orphans. This approval has been received.

Other Activities of the Dean's Office

In addition to the employment of faculty, the Dean's Office was responsible for the employment of several staff members in the period prior to July 1. The first employee was Mrs. Gail Williams as Secretary to the Dean. This occurred in the early part of January. Later, Mrs. Faye Barber was employed as Assistant to the Comptroller. She came to work April 6, 1964.

The Dean attended the American Association of Junior Colleges convention in Miami in March.
This report on developing the Brunswick College library covers the period from 1 March, 1964, to June 30, 1964.

With the expectation that the new, almost completed library will soon be ready for occupancy a basic library collection of books, periodicals, and newspapers has been organized. Part of this collection has arrived, and continues to arrive daily, at the temporary quarters of Brunswick College.

Organization of the library began on March 2, 1964; since the first day of the month was Sunday. During that month order slips were made out for $6,800 worth of books selected by the Librarian and her house guest, Lucile Kelling Henderson, former Professor and Dean, School of Library Science, University of North Carolina, Chapel Hill. Mrs. Henderson's valuable assistance was entirely gratis and contributes directly to the excellent quality Brunswick College Library will have. All books were, and still are, selected with great care from standard basic sources in the field of librarianship, from reviews in professional journals and recommendations of the college faculty.

On April 15 an assistant to the librarian, Mrs. Clifford Peters, began her duties with the college and immediately started typing book orders on individual forms. Books are ordered through ALANAR, a division of Bro-Dart Industries, and arrive completely pre-processed. They are classified according to the Dewey Decimal Classification System.
cataloged according to the Library of Congress practice, jacketed
with durable Vinyl covers, provided with pockets, book cards and
catalog cards. Removal of catalog cards from the pocket is the only
step necessary prior to shelving at the college. The service is very
satisfactory and is also an economy measure for the $1.55 per book
cost in that processing represents half, or less than half, the cost
when done in the library.

By the end of June, 1964, two hundred eighty two books had
been received from ALANAR, with one thousand two hundred fifty eight
books on order. Acquisition is a continuing process.

The library hopes to acquire rare books especially those per­
taining to this area of Southeast Georgia. Although these are
difficult to obtain, a small beginning has been made. OUR TODAYS AND
YESTERDAYS by Margaret Davis Cate is the most valuable single volume
gift received so far; another copy of this out-of-print volume about
Brunswick and the Golden Isles was acquired by purchase. Several
valuable and useful sets of reference books have been given the library
as well as numerous single volumes. Several copies of the poems of
Sidney Lanier have been acquired as well as two different biographies.
Both are out-of-print. Lanier immortalized the Brunswick area in his
"Marshes of Glynn." Three other rare books have been purchased which
concern this locale. In time the library will have a Creditable Rare
Book Room available to scholars.

The periodical collection will be especially fine since sub­
scriptions have been entered for 129 journals and magazines and 10
newspapers from Subscription Service Agency in Birmingham. Central
billing represents savings as to time and money and also a discount is realized.

Faculty suggestions as to books and periodicals have been encouraged and are adhered to in large degree. A library committee to aid in selection of books and other library materials will be comprised of faculty members so that all instructors will have the opportunity to participate actively in acquisition of needed materials. Books to stimulate and aid faculty research have been ordered and such needs will be given priority.

The chief goal and aim of the library is to supply all members of the student body, the faculty and the staff as well as interested scholars from other areas with adequate materials for study, research, education and pursuit of general reading interests. It is hoped that the library will be a cultural center on the campus for students and faculty and also for citizens in this community and Southeast Georgia.

A library handbook is being compiled which will contain a diagram showing general locations of various categories of books; brief analysis of classification system and use of card catalog; check out procedures and rules; list of magazines and newspapers; brief definitions of types of books; library hours; a statement concerning the importance of the library as the campus educational center; and a brief expression of what it is trying to do materially and ideally.

The Librarian plans to initiate the organization of a **Friends of the Library**. Citizens interested in the welfare and betterment of a library constitute such groups which have accomplished a great deal in many places. Members may participate actively by offering their
services for volunteer work; planning programs; sponsoring study groups; or inactively by their interest and/or financial support.

The Clara Wood Gould Memorial Library of Brunswick College will meet standards set forth by the Southern Association of Colleges and Secondary Schools, and it endeavors to attain those standards prescribed by the American Library Association for Junior College Libraries as adopted by the Association of College and Research Libraries. The attainment of many standards are already visible in that the Librarian has professional training and possesses a Master of Science in Library Science degree obtained at the University of North Carolina. Other features in meeting standards are: Providing a quality collection of educational resource materials, having adequate personnel, providing for an operating schedule of 60 hours each week for library users, providing adequate seating and work space for student and faculty, planning for easy accessibility to all library materials.

Plans have been made for a permanent exhibit of paintings and etchings by Cadwallader Washburn who is rated authoritatively as the world's greatest living etcher. The artist, who is 97, a deaf mute since the age of 5, and a bibliophile, has resided with his wife in Brunswick for the last 10 years. His works of art will add distinction and beauty to the library.

A library foundation has been laid and a nucleus established even though at the time of writing of this report it is on paper and in boxes. Very soon these will be deposited in a building where the collection of books, periodicals, government documents and pamphlets will
become a library made available and accessible by means of classification, a card catalog and professional guidance to students, faculty and citizens.
This report summarizes activities in the Admissions office from April 1, 1964, when Miss Kathleen McCormick first assumed the position of Admissions Officer, to June 30, 1964, the end of the fiscal year.

Prior to that time admissions procedures were taken care of by Dean Duncan. At the time of Miss McCormick's arrival, when Admissions Records were turned over to her, 145 prospective student folders were in the files. Fifty four of these had been accepted for enrollment and the remainder were in various stages of completion.

Upon completion of the first college catalog, 3,000 copies were printed and mailed to each applicant plus graduating seniors in Brunswick and all high schools within a radius of about 50 miles.

In evaluating the applications for admission to Brunswick College, the admissions formula devised by Dr. John R. Hills for use at Armstrong College has been used with some adjustment to the local situation. Applications are accepted with a personal letter, applications which are turned down are handled with an interview and a personal letter, and any borderline students are requested to appear for an interview. The percentage of rejections has remained about ten per cent of the applications accepted.

As of June 30, 1964, 75 students had been accepted, 7 had completed applications but were unacknowledged and 105 were in the process of completion. Other statistics of possible interest are:
There are approximately twice as many male as female applicants, 123 applicants came from Glynn Academy, with the remainder from other nearby schools. Indicated vocational interests are of a wide variety with most applicants expressing a desire for eventual transfer to a four-year college. Since the announcement of evening courses there have been several inquiries and requests for application forms for the evening division. Increased interest is anticipated in this area.

Samples of application, registration and permanent record forms have been obtained from several colleges in the University System and are being used in the devising of forms for use at Brunswick College.

PUBLIC RELATIONS

News releases are sent regularly to the following newspapers and radio stations: Brunswick News, Jesup Sentinel, Southeast Georgian, Savannah and Jacksonville Dailies, Darien News, Waycross Journal Herald, Camden County Tribune and the Baxley News Banner, Claxton Enterprise, and Brunswick stations WMOG and WGIG. Releases have covered such subjects as the arrival of new personnel, enrollment, evening classes, campus and physical facilities, the library, gifts to the library and financial aid funds, business operations of the college, trips and speaking engagements by administrative personnel, and other related subjects. An excellent relationship exists between Brunswick College and mass media of this area.

A brochure which will be Number 2 in the Brunswick Bulletin, Volume I is being prepared for mailing to adults in the community. (The Catalog was No. 1 in this Volume.) This brochure is designed
to interest adults in the possibility of enrolling in the college for part-time or full-time study. Two other projected brochures will complete the four necessary for second class mailing permit. A copy of the catalog and a general information brochure is attached to this annual report.
The first six months operation of Brunswick College (from January 1, 1964, through June 30, 1964), in terms of its financial support, consisted of a $50,000 fund provided by the Board of Regents.

From January 1, through June 30, the following expenditures were made by the Treasurer's Office in Atlanta:

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Services</td>
<td>$13,866.16</td>
</tr>
<tr>
<td>Social Security</td>
<td>$477.93</td>
</tr>
<tr>
<td>Subsistence</td>
<td>$586.25</td>
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<tr>
<td>Transportation</td>
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</tr>
<tr>
<td>Miscellaneous Travel</td>
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<tr>
<td>Educational Supplies</td>
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<tr>
<td>Supplies</td>
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<tr>
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<tr>
<td>Printing</td>
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</tr>
<tr>
<td>Rentals</td>
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<tr>
<td>Subscriptions</td>
<td>$785.37</td>
</tr>
<tr>
<td>Library Books</td>
<td>$3,914.90</td>
</tr>
<tr>
<td>Equipment</td>
<td>$81.60</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$25,731.02</strong></td>
</tr>
</tbody>
</table>

The remaining $24,268.98 was turned over to Brunswick College on July 6, 1964.

These funds were immediately earmarked and/or reserved to meet obligations already made and provide for essential supplies and equipment to start operations.

On the next page is a breakdown of these designations.
Accounts Payable (unpaid obligations)

Library Books and Supplies $ 7,259.98
Office Supplies and Printing 1,511.31
Equipment 1,845.75

Total $ 10,617.04

Reserved for Additional Library Accessions 2,908.52
Reserved for Laboratory Equipment & Supplies 10,743.42

$ 24,268.98

To summarize the use made of the total $50,000 fund, the results are:

Personal Services $ 13,866.16
Social Security 477.93
Subsistence & Transportation 2,421.64
Supplies, Postage & Printing 4,703.78
Rentals 310.00
Library Books & Subscriptions 14,868.77
Equipment 1,927.35
Laboratory Equipment & Supplies 10,743.42
Communications 680.95

Total $ 50,000.00

During the spring of 1964, a proposed budget was prepared by Dean Duncan in consultation with the Regents' Treasurer James A. Blissit, and President-elect Hargett. This proposed budget, adopted by the Regents, was based on the following projections for income and expenditures for the first year of college operations.

Statement of Anticipated Income:

200 Equivalent Full-time Resident Students @ $135 $ 27,000.00
15 Equivalent Full-time Non-Resident Students @ $180 2,700.00
Other Student Fees 250.00

Total Internal Income $ 29,950.00

State Appropriation 220,000.00

Total Income $ 249,950.00
This first year's operating budget reflects an anticipated expenditure of $1,249.75 per each of 200 students; it does not present, in detail form, the many basic items required as "start up" supplies and equipment. Even this budget cannot adequately provide for all necessary starting materials; consequently, other financial support will be sought from local sources on a gift basis. A strong recommendation is made that for other new junior colleges organized by the Regents, substantial starting-up funds be provided apart from annual budget allocations.
CAMPUS AND TEMPORARY OFFICES

The campus of Brunswick College consists of approximately one hundred ten acres and is conveniently located within the recently extended corporate limits of Brunswick.

Four major buildings will be in use during the first year of operations. The Clara Wood Gould Memorial Library-Administration building contains the library and administrative offices of the president, dean, director of student personnel services, registrar, and the comptroller. The library wing includes private study rooms and booths for listening to audio material and for reading microfilm, provides space for a library collection in excess of 50,000 volumes, and contains a rare book room. The large two-story classroom building houses science and language laboratories as well as regular classrooms. Suites of faculty offices are also located there. The student center building provides a lounge area, cafeteria, bookstore, and student activities offices. The fourth building is a well-equipped maintenance building.

The physical education building will be under construction during the academic year 1964-65. Each building is modern and functional in design and joins with others to form a beautiful and harmonious campus. Those intended for faculty and student use are air-conditioned. One 500 space parking lot is provided for students, and a second smaller parking area is provided for faculty and staff.
The Brunswick architectural firm of Abreu and Robeson has designed a functional and aesthetic appealing college campus. Under the supervision of Mr. J. H. Dewberry, Director of Plant and Business Operations of the Regents' Office, campus construction is moving at an accelerating pace.

During the period when the buildings had been under construction the offices of Brunswick College have been located in two different places. The Board of Education provided two small offices in the Glynn Academy building for several months until two portable classroom buildings could be constructed for temporary quarters on the campus of the Sidney Lanier School.

The Glynn County Board of Education, through Superintendent Ralph Hood and Maintenance Director J. M. Hodges, has been generous to Brunswick College in use of their facilities and assisting with many difficult tasks in setting up offices.
SUMMATION

RETROSPECT

Origin and Service Area

Brunswick College was authorized October 11, 1961, and contracts were let July 30, 1963. The President's and Dean's elections were announced December 11, 1963. The Dean took up his work December 30, 1963, and the President in mid-June 1964.

This two-year community type college will serve principally an area of about 50-mile radius around Brunswick.

Office of the Academic Dean

The Dean's service in this formative period was of broader scope than is normally true since President Hargett did not assume more than an advisory role until mid-June 1964. The Dean was involved in recruiting a faculty, other employees, developing a budget, recruiting students, securing student financial aid funds, representing the college to the public, constructing a curriculum, consulting with regard to campus construction, and many other related matters.

Library

The librarian began work March 1, 1964, and with the aid of an assistant put on order books and periodicals to constitute the core of the first year's collection. A number of gift books were received.
Admissions Office and Public Relations

The Admissions Officer assumed duties April 1, 1964, by which time 145 prospective student folders were on file. By June 30, 1964, seventy-five students had been accepted, and 112 other inquiries were on hand.

Public Relations

Regular news releases and brochures were prepared. The catalog was widely distributed.

Office of Comptroller

An initial amount of $50,000 was made available to the college which was used for all expenses incurred prior to July 1, 1964. This included personnel services, library books, laboratory equipment and supplies, printing and many other items.

The budget approved for 1964-65 was in the amount of $249,950.

Campus and Temporary Offices

The approximately 110 acres of the college campus was being developed with construction of four major buildings. In the meantime, temporary offices were set up in space provided by the Glynn County Board of Education.
PROSPECT

Fall Enrollment

It is anticipated that when classes begin on September 25, 1964, more than 200 students will be on hand.

Academic Excellence

A firm foundation has been laid for a college organization from which excellency in academic attainment will emerge. With a highly qualified faculty, an exceptionally good student body and a basic educational program, the first year appears exceedingly bright.

Expanding Program

Even though the college is in the tentative stage of becoming operational, vision is already extending forward to kinds of educational programs which would be peculiar to the ecological conditions of the Golden Island area as a means of providing the greatest possible service to citizens of all age levels and from all socio-economic levels of this society. Adult education programs, a full-scale summer session, evening college, and specialized occupationally oriented programs for marine biology, forestry, chemical technology, electronic data processing, hotel and restaurant management, and other fields that may be identified offer exciting challenges for Brunswick College.

Cooperating Citizenry

Under the auspicious outlook provided by the cooperation of citizens of Glynn County, the efforts of the Glynn County Board of Education in sponsoring a bond referendum to finance the campus, and with the supporting contributions of the Brunswick City Commissioners
and Glynn County Commissioners in providing utilities, roads, parking space, and sidewalks the college is rapidly becoming an identifiable reality.

Continuing Support

To continue the interest and support of area citizens, efforts are being made to organize a Brunswick College Foundation to assist in providing for material needs of the College. Attention is also being devoted to the formation of a College Advisory Council to provide advice and assistance in non-material aspects for the continued growth of the college. Additional consideration in the utilization of citizens' talents and energies to the best advantage of the college is being given to developing a College Women's Auxiliary, very similar to that of a hospital auxiliary. It is envisioned that such an auxiliary might contribute to assisting various faculty members in preparation of materials, assisting in registration of students, sponsoring teas and receptions for faculty and students, acting as aides in the library, and participating in sponsoring numerous cultural activities.

The provision of proper and well governed channels through which friends and supporters of the college may be elicited to continue assistance to the Board of Regents through its local administrative officers, offers a challenge of the first magnitude and could enhance achieving the educational objectives of Brunswick College.

Growing Area

Economic conditions of the Brunswick area are very favorable.
Population growth of Glynn County is increasing rapidly. The average of 1,500 present annual growth is anticipated to accelerate markedly. Public school enrollment and the number of graduating seniors for this area have taken a rapid increase and are reinforced by the ever increasing percentage of graduates enrolling in institutions of higher education. With these factors in mind, rapid growth of the college is anticipated, and a tentative master plan for orderly development of facilities with related equipment and supplies has been compiled. This plan is based on an anticipated enrollment projection which reveals that by 1970 Brunswick College should enroll approximately seven hundred students at the present rate of growth.

Confidence in Future

With the comfortable feeling of assurance given by local citizens, seeing the acceptance of the college by recent high school graduates, and knowing the very high quality of academic and professional activities that are taking place, all Brunswick College personnel look forward with much confidence to opening the doors of the newest educational institution of the University System this fall.
APPENDIX I

FACULTY
(To Assume Duties With Brunswick College On September 14, 1964)

Altman, Betty, Associate Professor of Mathematics.
A.B., Valdosta State College
Georgia Southern
M.A., University of North Carolina

Subsequent Work: University of North Carolina

Anderson, Urban S., Associate Professor of Modern Languages.
B.A., University of Tennessee
M.A., University of Tennessee

Subsequent Work: Tulane University

Decker, Joe F., Instructor of History
B.S., Howard College
M.A., University of Louisville

Gann, Allen R., Instructor of History
B.A., Carson-Newman College
B.D., Southeastern Baptist Theological Seminary
Th.M., Southeastern Baptist Theological Seminary
Candidate for Ph.D., University of North Carolina

Gash, Mary Hart, Assistant Professor of English
A.A., Lucy Cobb Junior College
A.B., University of Georgia
M.A., University of Georgia

Subsequent Work: Tulane University

Gormly, Rosalie Sutton, Associate Professor of Mathematics
B.S., The Woman's College of Georgia
Southwestern
University of Tennessee
M.A., Columbia University

Subsequent Work: University of Georgia

Hamilton, John W., Associate Professor of Physics
B.S., in Ed., Eastern Illinois University
M.S.T., Illinois Wesleyan University

Subsequent Work: Missouri College of Mines
Hammond, Frank, Assistant Professor of Physical Education
B.Ed., Georgia Southern College
M.Ed., University of Georgia

Subsequent Work: University of Georgia

Hood, Helen Gillespie, Assistant Professor of English
B.A., Converse College
M.A., Duke University

Subsequent Work: University of Georgia

Morris, John E., Professor of Chemistry
B.S., King College
M.S., University of Louisville

Subsequent Work: Bowling Green College of Commerce
University of Chicago
City College of New York

Rivers, Walter G., Associate Professor of Biology
B.S., University of Georgia
M.S., University of Georgia
ADMINISTRATIVE OFFICERS

Babylon, Eugenia R., Librarian
Penn State
A.B., University of Redlands
M.S. in L.S., University of North Carolina

Funk, Gordon M., Comptroller
A.A., Mars Hill Junior College
B.S., Carson-Newman College
M.B.A., University of Pennsylvania

Duncan, Pope A., Dean
B.S., University of Georgia
M.S., University of Georgia
Th.M., Southern Baptist Theological Seminary
Th.D., Southern Baptist Theological Seminary
Subsequent Work: Regents Park College, Oxford University,
Oxford, England
University of Zurich, Zurich, Switzerland

Hargett, Earl F., President
B.S., Florence State Teachers College
M.A., George Peabody College
Candidate for Ed.D., University of Tennessee
Candidate for Ph.D., University of Chicago

McCaleb, Kenneth James, Director of Student Personnel Services
B.S., Ed., Illinois State Normal University
M.S., Ed., Illinois State Normal University
Subsequent Work: University of Illinois

McCormick, Kathleen A., Registrar
B.A., University of Hawaii
B.S., John Hopkins University
R.N., John Hopkins University
B.D., Southeastern Baptist Theological Seminary

STAFF
(Those On Duty With The College On June 30, 1964)

Barber, Faye H., Assistant to the Comptroller

Peters, Harriet D., Assistant to the Librarian

Williams, Gail G., Secretary to the Dean
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